21st Century Community Learning Centers (CCLC) Grant Program

[program Name]

[program site (s)

and phone number]

**Staff Handbook**



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1. **21st CCLC Staff Contact Information**

|  |  |  |
| --- | --- | --- |
| **Staff** | **Position** | **Email** |
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1. **Program Goals and Objectives**
2. **Program Overview**

**Timeline of Activities**

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| **Date** | **Time** | **Event** |
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1. **Staff Attendance Policy**
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