**21st Century Community Learning Center**

**Acceptance Letter**

TODAY’S DATE

Dear Parents/Guardians:

I would like to inform you that your student, **STUDENTS NAME** has been accepted into the 21st Century Community Learning Center Summer Enrichment Program at **School.** The student’s start date is **START DATE.**

Your student is scheduled to be a **BUS RIDER/CAR RIDERS/WALKER** on **#BUS #\_\_\_\_\_** and the bus stop is located at **BUS STOP INFORMAITON \_.**  Students are dismissed from the program at **4:30 PM**\_. Car riders can be picked up at that time by authorized individuals. Please have ID available for verification.

***Once accepted into the program, students are required to attend daily. Three (3) consecutive unexcused absences may result in dismissal from the After School Program.*** Students may be released for the following: unacceptable behavior, three unexcused absences, or academic skill mastery to allow for other students to benefit from the program.

Thank you for allowing the 21st Century Community Learning Center to serve your family.

Sincerely,

21st Century Site Manager